

Judging Standards Committee

1. Purpose. The purpose of the MAFCA Judging Standards Committee shall be to:
 - A. Maintain, coordinate, publish and update the *Model A Restoration Guidelines & Judging Standards* in conjunction with the Model A Restorer's Club (MARC).
 - B. Coordinate, maintain, standardize and update the Model A Ford Judges' Certification Program including the judges' testing program. A list of currently certified judges by class shall be maintained and updated.
 - C. Develop, maintain and coordinate procedures for judging Model A Fords at National Conventions and other MAFCA sanctioned judging events.
 - D. Establish, publish, coordinate and update a Model A Ford judging score sheet.
 - E. Establish and maintain a set of minimum requirements that each Model A vehicle shall meet as a prerequisite for admittance to the various classes of judging.
 - F. Develop, maintain and update a judging awards system for Model A vehicles at National Conventions and other MAFCA sanctioned judging events.

2. Committee. The MAFCA Judging Standards Committee shall consist of five MAFCA members recommended by the Judging Standards Committee, appointed by the MAFCA President and approved by the Board of Directors. The members shall be appointed to two-year terms, two members being appointed in even numbered years and three members being appointed in odd numbered years. All terms shall begin July 1. Members may be re-appointed to a single consecutive second term.

The sixth member of the Judging Standards Committee shall be the National Convention Chief Judge who shall be appointed as specified in paragraph 6. The Chief Judge's term shall start on July 1 of all even numbered years and end upon completion of the duties at the National Convention. If the Chief Judge is an existing member of the Judging Standards Committee, this position may be replaced by a new member recommended by the Committee. This new member's term may be either one or two years depending upon the newly appointed Chief Judge's original term. This member may be appointed to a single consecutive two-year term.

Any MAFCA member wishing to become a member of the Judging Standards Committee shall submit a letter of request to the Committee Chairperson along with a list of his/her qualifications and experience.

The Committee members and Board of Directors' approved attendees shall receive no compensation for this work. Travel, hotel, and other expenses for meetings approved by the Board of Directors may be paid as per MAFCA policy (see Part III, Section 12).

3. Senior Advisors. Judging Standards Committee members may be appointed to the position of Senior Advisor to the Committee upon completion of their regular appointed term(s). Individuals interested in serving as Senior Advisors must apply for the position prior to the last Judging Standards Committee meeting preceding the end of their term. Senior Advisors are recommended by the Committee, appointed by the President and approved by the Board of Directors for two-year terms.

Senior Advisors are not entitled to reimbursement for travel, lodging, meals or other expenses unless specifically authorized by the Board of Directors for an assignment or project. All Judging Standards Committee meetings and functions are open to Senior Advisors. They may participate and vote on technical issues related to the **Judging Standards**, Judging Certification program and the Judging Awards System. They may not vote on Policy matters or recommendations to the Board of Directors.

Senior Advisors will be included on the Judging Standards Committee mailing list and shall receive copies of all correspondence sent to the Committee members. Participation of the Senior Advisors in Judging Standards Committee functions is voluntary.

Senior Advisors may volunteer for and be appointed to individual assignments, tasks or projects by the Committee. If these assignments, tasks or projects require the expenditure of funds by a Senior Advisor, the approval of the Board of Directors must be obtained.

4. **Tasks.** The Judging Standards Committee shall establish detailed written requirements and procedures for the items outlined in paragraph 1 above. All new, modified, or revised requirements and procedures shall be submitted to the Board of Directors for approval.
5. **Judging Standards Committee Chairperson.** The Judging Standards Committee Chairperson shall be nominated by and from the Committee at their last meeting prior to July 1, appointed by the MAFCA President, and approved by the Board of Directors. The term of office shall be one year unless re-nominated for additional one-year terms by the Committee. The duties of the Judging Standards Committee Chairperson shall include, but are not limited to the following:
 - A. Chairing all meetings of the Committee and representing the Committee to the Board of Directors.
 - B. Working with **The Restorer** Editor to insure the accuracy of all printed vehicle judging material.
 - C. Working for the continuing enhancement and improvement of the **Model A Restoration Guidelines & Judging Standards**
 - D. Approving all Judging Standards Committee documents prior to publication.
 - E. Working to maintain a high standard of professionalism in attaining the purposes listed in paragraph 1 above.
 - F. Developing and submitting to the MAFCA President a proposed budget for anticipated Committee activities by March 1 of each year.
 - G. Nominating candidates for Chief Judges at National Conventions, Regional and Divisional meets when requested by meet organizers. The candidate shall be appointed by the MAFCA President and approved by the Board of Directors.
 - H. The Chairman shall provide the Meet Chief Judge with the following:
 - 1) The Judging Procedures Manual
 - 2) The 5000 Points Judging System, which is made up of the 23 area supplemental sheets

- 3) The Apprentice Pamphlet
 - 4) A current list of Certified Judges
 - 5) Updated final Judging Score Sheets
- I. Periodically preparing articles for publication in *The Restorer* on the Committee's activities, current judging issues, or other subjects of interest to the membership
6. Car Judging Chief Judges. The National Convention, Regional and Divisional Chief Judges shall be recommended by the Judging Standards Committee, appointed by the MAFCA President, and approved by the Board of Directors. All Chief Judges shall be a Master Judge. The National Convention Chief Judge will normally be appointed at the National Convention preceding the Convention where he/she will be Chief Judge. The duties of the National Convention, Regional and Divisional Chief Judges shall include, but are not limited to the following:
- A. Responsibility for the administration and implementation of vehicle judging at a National Convention, Regional or Divisional Meets.
 - B. Providing ~~xxx~~ Editor with a list of all vehicle judging winners at the National Convention. A list of vehicle judging winners at Regional or Divisional meets shall be provided to the host Group Coordinator for their action.
 - C. Making available to the Host Group Coordinator a current copy of the appropriate guidelines, worksheets, entry forms, as well as suggestions for conducting the vehicle judging event.
 - D. Reviewing the final scores and making award determinations.
 - E. Instructing and directing all persons involved in judging in concert with the Host Group Coordinator.
 - F. Submitting to MAFCA Headquarters a list with the names of all participating Judges, the areas judged, and the appropriate evaluation forms to update the Judge's Master File for future reference.
 - G. Upon appointment, the National Convention Chief Judge shall be a member of and attend all Judging Standards Committee meetings until the National Convention is held.
 - H. Upon completion of the event, submit a letter to the MAFCA President certifying that all judging activities were conducted according to MAFCA's adopted procedures and policies.
7. Interface with the Liaison Director. The Board of Directors shall appoint a Director to act as a liaison with the Committee. Although this Director is not a member of the Committee, he or she shall:
- A. Be an advisor to the Committee.
 - B. Be included as an information addressee on incoming and outgoing Committee correspondence.
 - C. Be authorized and encouraged to make inputs on *Model A Restoration Guidelines & Judging Standards* material.
 - D. Be authorized to attend formal meetings of the Committee.

8. Judging Standards Committee member areas of responsibility. In addition to the Chairperson, the various duties on the committee shall be delegated according to the following general functions:
- A. Committee Recorder - takes minutes of all committee meetings, edits and corrects the minutes for review by the entire committee. Submits corrected minutes to the Chairperson for submittal to the Board of Directors.
 - B. Judges' Certification Program Director - manages all activities related to the program. Grades judges tests. Writes acceptance letters and rejection letters to Judges. Notifies MAFCFA Headquarters of advances in each Judge's rank so that Judges' status identification cards can be mailed. Monitors and maintains the Judges History database. Monitors and maintains test questions as well as the master scoring key.
 - C. Librarian - maintains official Judging Standards Committee publications. These include the Judging Procedures Manual, Judge's Evaluation Sheet, Apprentice Judge's Pamphlet, 5000 Point Supplemental Judging Sheets and Final Judging Score Sheets. The librarian also maintains the official electronic copy of the latest changes to the *Judging Standards*.
 - D. Technical Coordinator - collects, promotes and coordinates Committee efforts related to judging Schools, Seminars, articles for *The Restorer* and the Bill Reeder Award. Responsible for selecting topics for Committee generated articles and assigning efforts related to these articles, collecting data from seminar and school presenters to ensure that such events satisfy the requirements for advancement in the Judge's Certification Program. Reviews articles in *The Restorer* to determine if they satisfy the requirements for advancement in the Judge's Certification Program. Reviews candidate articles to ascertain eligibility for the Bill Reeder Award. Submits a list of those articles to the Committee for their consideration each September.
9. Selection of roles for each Judging Standards Committee member. The Committee shall choose a Committee member to fill each of the roles listed in paragraph 8 above. This shall be accomplished by a majority vote. Tie votes shall be decided by seniority if the Committee deadlocks. If members are of equal seniority, the Committee Chairperson shall select the individuals.

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