

**Membership Policy**

1. Purpose: The purpose of this policy is to provide guidelines for new or renewed MAFCA membership.
2. Period:
  - A. ANNUAL MEMBERSHIP will run for a period of twelve (12) consecutive months starting January 1 and ending December 31.
  - B. NEW MEMBERSHIP will be accepted at any time. A new membership may be pro-rated based on which issue of *The Restorer* membership will commence with (ending with Nov/Dec issue for the initial year)  
OR  
the entire annual membership fee may be paid and all issues of *The Restorer* for that year will be mailed, if available. For purpose of Roster printing, all memberships which are in good standing as of the end of February will be included in the Roster. New memberships commencing with the Nov/Dec issue of *The Restorer* may be extended through the following December, providing seven (7) issues.\*
3. Restorer Issues: Six (6) issues of *The Restorer* will be provided as part of each annual membership. For other than annual membership renewals, the first issue of *The Restorer* will be determined as follows:

<u>Membership Received:</u>	<u>First Issue:</u>
Nov or Dec	Jan/Feb
Jan or Feb	Mar/Apr
Mar or Apr	May/June
May or June	Jul/Aug
Jul or Aug	Sep/Oct
Sep or Oct	Nov/Dec*

Back issues of *The Restorer* to the beginning of the calendar year will be provided, if available, to new members joining during the year who wish to pay the entire annual dues with that membership year ending December 31. Members who renew their membership late will provided back issues, if available, starting with the Jan/Feb issue upon receipt of full annual dues.

4. Renewal Notices. Membership renewal notices will be sent out at least three (3) months prior to the expiration of a current membership.
5. Reminders. Membership renewal reminders will be sent out not later than the 15th of the month following membership expiration to members not submitting renewal applications. A second reminder notice will be sent out not later than the end of the second month following membership expiration to those members still delinquent it renewal.

#####