

Annual Election of Officers

1. Purpose. The purpose of this section is to provide guidelines for the election of Officers by the MAFCA Board of Directors.
2. Election. Officers shall be elected at a Special Meeting of the Board of Directors, from within the group constituting the new Board of Directors. Newly elected non-incumbent Directors shall be permitted to vote and those Directors leaving the Board shall not be permitted to vote.
3. Order of Election. The election of Officers and Directors shall be in the following order, subject to Paragraph 8 of the Addendum:
 - A. President
 - B. Vice President
 - C. Secretary
 - D. Treasurer
 - E. Technical Director
 - F. Chapter Coordinator
 - G. Advertising Director
 - H. Membership Director
 - I. Publications and Public Relations Directors

All Candidates for a position, both voluntary and involuntary, may speak briefly about their capabilities and willingness to serve in that position.
4. Temporary Chairman. A temporary Chairman shall be chosen to preside and conduct the balloting for the office of President, and shall be assisted by a temporary Secretary. Upon selection of a new President, the new President shall then preside and conduct the balloting for the remaining offices with the assistance of the temporary Secretary.
5. Ballot. All voting shall be conducted by written ballot, with the majority of the ballots cast to indicate the winner. All ballots are to be counted and recorded by the temporary secretary. Results are to be kept confidential and winners announced at the National Awards Banquet.
6. Committees. Existing committees shall be reviewed and replacements installed for retiring committee members at the next regular board meeting or at the appropriate time per MAFCA's policy. Committee members may be re-appointed in accordance with MAFCA's policy.

7. Installing Officers.
 - A. The President Elect shall be installed by a MAFCA Past (or current) President.
 - B. The Directors Elect shall be installed by a MAFCA Past (or current) President.
 - C. The Installing Officer for the President Elect shall be selected by the President Elect from a list of Past Presidents in attendance at the National Awards Banquet.
 - D. One Installing Officer may serve to install both President and Directors.
 - E. The installing officer shall be provided a clear, typed, double-spaced CHARGE in which to install the President Elect and Directors.
 - F. In the event that no Past Presidents are in attendance, the installation shall be performed by the out-going President.
 - G. The proceedings shall be done in good taste and dignity that the offices deserve.

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