

**Judging Standards and Era Fashion  
Committees Meeting Guidelines**

1. Meetings shall adhere to the following requirements:
  - A. All committees report directly to the President.
  - B. Committee members shall be appointed by the President with the approval of the National Board by motion with a majority vote.
  - C. Committees do not set policy for the Club or give direction unless specifically charged to do so by the National Board.
  - D. Committees take direction from and make recommendations to the National board.
  - E. Open Meetings may be held during a National Convention or National Awards Banquet
  - F. The Committee Chairman will plan meeting locations to minimize the cost of travel.
  - G. Meetings which entail the long distance gathering of all Committee members shall be planned as to include a minimum full day of meeting.
  - H. Notification of proposed meeting should be made to the National Board (through the office) not less than 90 days before the proposed meet, except for National events which require 9 months notice in order to be included in the National event registration information.
  - I. An Agenda will be included in such notification.
  - J. Minutes shall be taken and delivered to the Board (through the office) not more than 30 days after the meeting occurs.
  - K. Budget requests should be made to the National Treasurer on or before February 10<sup>th</sup> for the following fiscal year. Committees shall not exceed the approved budget without prior authorization of the Board of Directors.

Exclusions and variations of these Guidelines are allowable by the mutual agreement of the Committees and the Board as a body.

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