

## Divisional Meet Guidelines

1. Purpose. The purpose of MAFCA Divisional Meets is, to conduct mini conventions which will enable Model A enthusiasts to attend a nationally sponsored event within one to two days drive from their home.
2. Responsibility. It is the responsibility of the Vice President to solicit bids for Divisional Meets; to coordinate all matters between the National Organization and the Host Group(s); be the liaison between the National Vehicle and Era Fashion Chief Judges and the Host Group(s) and to handle any other matters that may come about concerning Divisional Meets.
3. Schedule. Divisional Meets shall be solicited in each of nine areas of the country. Only one Meet will be awarded annually in each geographic area or division. Divisional Meet bids shall be submitted after the 1st day of June, two (2) years prior to the Meet date. The bids shall be received in time for review, acceptance and announcement at the next National Awards Banquet. In the event that there are no acceptable bids within a particular area in the above time frame, proposals will continue to be solicited for those areas and awards will be made on a first come basis up to eight months prior to the scheduled Meet.
4. Host Group. The Host Group can be a Chapter, a Special Interest Group, two or more Chapters, or a sanctioned Regional Group. The Host Group shall establish a working committee to handle and direct the activities. Events shall be planned for family interest and participation. All activities must be restricted to Divisional Meet registrants who must be MAFCA members.
5. General. The Divisional Meet should be no longer than 2 1/2 to 3 days, ending with a banquet at the conclusion of the Meet.

It is intended that the National Club assist the chapters in organizing and planning the meet. MAFCA can be called upon to provide speakers, judges, etc. One National Directors may be designated to represent the National Club at each Divisional Meet.

6. Location. The Divisional Meets shall be located in each of nine (9) geographic areas of the Continental United States and Canada as listed below:

Division 1 – Northeast:

Connecticut	New Hampshire	Vermont
Massachusetts	New York	Quebec, Canada
Maine	Rhode Island	Nova Scotia, Canada

Division 2 - Mid-Atlantic:

Delaware	New Jersey	Virginia
Maryland	Pennsylvania	West Virginia

**PART III**  
**Section 18**

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Division 3 - Southeast:

Alabama	Kentucky	South Carolina
Florida	Mississippi	Tennessee
Georgia	North Carolina	

Division 4 - Great Lakes:

Illinois	Michigan	Wisconsin
Indiana	Ohio	Ontario, Canada

Division 5 - North Central:

Iowa	North Dakota	Manitoba, Canada
Minnesota	South Dakota	Saskatchewan, Canada
Nebraska		

Division 6 - Northwest:

Idaho	Washington	Alberta, Canada
Montana	Wyoming	British Columbia, Canada
Oregon		

Division 7 - South Central:

Arkansas	Louisiana	Oklahoma
Kansas	Missouri	Texas

Division 8 - Southwest:

Arizona	New Mexico
Colorado	Utah

Division 9 - West:

California	Nevada
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7. Identification. Each Meet shall be identified as "(year) MAFCA (division) Divisional Meet" for advertising, receipt of mail and the conduct of business (e.g.: the "2004 MAFCA Northeast Divisional Meet").
8. Advertising. An active advertising program shall be planned for *The Restorer*. One page will be provided in an issue preceding the event. If additional space is needed, it will be supplied (space permitting) at a 50% reduction of MAFCA's published advertising rate.
9. Requirements. Each Divisional Meet shall include as a minimum, but not be limited to, the following activities:
  - A. Assembly of Model A/AA's for registrant viewing
  - B. Seminars on the Model A Ford
  - C. Era Fashion Seminars
  - D. Driving Tour
  - E. One Youth Event (minimum)

F. Awards Banquet (evening event)

In addition, a Divisional Meet may include any or all of the following optional activities:

- A. National Board of Directors meeting (held one day prior to the scheduled program)
- B. Era Fashion Judging and/or Show
- C. Gymkhana (vehicle games- competition with awards)\*
- D. Swap Meet
- E. Model A/AA vehicle judging
- F. Hubley Derby or other Model A car model competition
- G. Welcome Party
- H. Car Judging Schools

\* Gymkhana events must be conducted in a way to protect participants and spectators from any injury.

Divisional Meets shall not include any event, activities or awards other than those listed unless approved by the MAFCA Board of Directors.

10. Judging and Awards. The Car and Fashion Judging activities, if conducted, shall utilize the appropriate MAFCA standards and procedures, to receive National recognition. To be eligible for National recognition, a certified Chief Judge in vehicle and fashion judging will be required. A written request to the appropriate Committee seeking a Chief Judge shall be made at least nine months prior to the Meet. If MAFCA standards are not used, adaptations to the point requirements, (first, second & third) and award categories (restored, original, modified, touring) can be made by the Host Group to meet local needs. All awards/trophies shall be the responsibility of the Host Group.
11. General Comprehensive Liability Insurance. Liability insurance for the Host Group is available through MAFCA's blanket policy to cover the event within the current coverage and limits then in force. Certificates of Insurance required by third parties must be requested a minimum of 60 days in advance of the meet. Additional insurance, if required, shall be provided by the Host Group.
12. Finances. The Host Group shall be responsible for all Meet financial matters. Money raising programs in good taste and related to the Model A hobby may be used. MAFCA shall, if requested, provide an initial financing loan of up to \$2,000 upon presentation of a budget, which reflects a reasonable number of attendees and, MAFCA's representative agreeing to all financial information. The initial financing loan is to be repaid to MAFCA from proceeds from the Meet within 90 days of the conclusion of the Meet. Any money remaining, after repaying the loan from MAFCA, is to be retained by the Host Group. Losses incurred by the Host Group, excluding State and Federal income taxes, penalties and interest, may be assumed by MAFCA provided the Host Group requests such in writing and provides complete accounting records of the Meet to MAFCA.
13. Records & Reports. The Host Group shall be responsible for compiling a report which includes planning information, financial information, attendance reports, activities information, etc. This report will provide information to aid future Host Groups in planning and conducting a Meet. This report shall be submitted to the MAFCA Vice President within 90 days after the Meet. In addition, within forty-five (45) days after a Divisional Meet, the Host Chapter/Group must forward a list of seminars or judging schools that were presented, the number of participants and the names of the presenters to the

Judging Standards Committee through the National Office.

14. Contract. The National Club (MAFCA) and the Host Group shall sign a formal *Contract* specifying the details of the Divisional Meet and shall acknowledge adherence to these Guidelines. The Contract shall be signed by the National President, Vice President, the Host Group's President and the Host Group's Chairperson.

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