

National Tour Agreement

WHEREAS, the Model A Ford Club of America (hereinafter referred to as "MAFCA") has selected _____ **(host/organization)** (hereinafter referred to as "Host ") for year _____ MAFCA National Tour, and WHEREAS, certain items regarding this Tour shall be the responsibility of MAFCA and other items regarding this Meeting shall be the responsibility of the Host.

IT IS HEREBY AGREED AS FOLLOWS:

The _____ National Tour will be held _____, _____
(month) (day) (year)
through _____, _____. The Host Headquarters Hotel/Motel will be
(month) (day) (year)

(name)

(address)

Requirements. Registration shall be open only to MAFCA members. The MAFCA Vice President will represent MAFCA in dealings with the Host regarding this National Tour. The Host shall establish a work committee to handle and direct the activities. A Chairperson shall be appointed and shall be the principal contact between the Vice President and the Host. The Chairperson shall be responsible for complying with all requirements stated herein and shall actively coordinate with the MAFCA Board through the Vice President all aspects of the Tour, as necessary. The Host shall provide to MAFCA minutes of all steering committee meetings and monthly financial reports. The MAFCA Vice President shall approve all contracts over \$1,000 prior to their being signed by the Host. The MAFCA Board of Directors shall approve the final schedule of tours before publication in ***The Restorer***.

The National Tour shall include, but not be limited to the following activities:

- A. A printed map book, including written directions as well as maps;
- B. May include an evening farewell banquet the last night of the Tour and/or a welcome/kick-off party;
- C. Final schedule/registration approval shall be given by the MAFCA Board of Directors before publication in ***The Restorer*** magazine;
- D. Registration shall be open only to MAFCA members;
- E. MAFCA will extend insurance coverage for the meeting within its current coverage and limits then in force;
- F. The Host shall establish a working committee to handle and direct all activities;

PART III
Section 26 Subsection A

Adopted 08/06/10

G. A Chairperson shall be appointed and shall be the principal contact between the Vice President and the Host. The Chairperson shall be responsible for complying with all requirements stated herein and shall actively coordinate with the Vice President all aspects of the Tour, as necessary. The Chairperson of the tour needs to have a permanent contact to coordinate with MAFCA. As the Vice President will most likely change over the course of planning and execution of the event, the MAFCA Board should designate someone to this position to act as coordinator. This will create a more stable relationship to the Host and the Board.

Financial. MAFCA shall, if requested, provide an initial financing loan up to \$3,000 upon presentation of a budget which reflects a reasonable number of attendees and MAFCA's representative agreeing to all financial information. The initial financing loan is to be repaid to MAFCA from proceeds from the Tour within 60 days of the conclusion of the Tour. Any money remaining, after repaying the loan from MAFCA, is to be retained by the Host as no additional payments to MAFCA are required. Losses incurred by the Host, excluding State and Federal income taxes, penalties, and interest, will be assumed by MAFCA provided the Host requests such in writing and provides complete accounting records of the Tour to MAFCA for its review.

Insurance. Liability insurance shall be provided by MAFCA to cover the National Tour within current coverage and limits then in force.

Publicity. The official announcement of the Tour will be at the previous year's Convention. A word on location and dates is all that is necessary to announce the next National Tour. **The Restorer** publicity program shall be coordinated with the MAFCA Publications Director and the Editor.

Announcement should be made with photos and planned scheduled tours in the agreed-upon issue of the tour year. When the registration form is completed, it should be printed in **The Restorer**. A final blitz for the National Tour should be in the issue of **The Restorer** that precedes the National Tour, along with the registration form.

Additional publicity may be done at any of the various Regional Group meets, Divisional meets and Annual Meets.

Contract. This contract shall not be altered, changed or modified, except that it be done in writing and signed and agreed by both parties.

Each party fully understands all of the provisions herein and all of the said terms represent and constitute the entire understanding between them. In addition, each party has read this National Tour Agreement and agrees to the contract by affixing his or her signature as indicated below.

MODEL A FORD CLUB OF AMERICA, INC.

HOST

By _____	_____	By _____	_____
President	Date	President	Date
By _____	_____	By _____	_____
Vice President	Date	Chairperson	Date